

## **2.457 CONTROLLED DISPERSAL PROGRAM**

- A. The agency's Controlled Dispersal program is established as an outreach and educational program primarily for the use of:
  - 1. dedicating appropriate available resources to contain party participants and effectively control their release;
  - 2. Properly manage the incident; and
  - 3. Involving other campus organizations such as OSC and Resident Life in discouraging future participation.
- B. The bureau commander administering patrol squads will designate a supervisory or administrative ranked officer to serve in an ancillary capacity as the agency's Controlled Dispersal program coordinator.
- C. Duties and responsibilities of the Controlled Dispersal program coordinator include, but are not limited to:
  - 1. Ensuring adequate supplies for Controlled Dispersals kits are available to departmental employees;
  - 2. Ensuring officers complete required reports and OSC referrals;
  - 3. Maintaining appropriate program records; and
  - 6. Preparing and disseminating any required or requested analytical reports pertaining to the Controlled Dispersal program.

### **2.457.10 Initial Response**

- A. Complaints of a party involving underage drinkers may come from citizens or other disturbances such as fights. Complaints may also come from officers observing the party while in a residence hall or while driving by an off campus location.
- B. If appropriate, officers should observe the party for a period of time to determine if a Controlled Dispersal is necessary.

### **2.457.15 Briefing**

- A. The Initial officer confirms the underage alcohol party and establishes probable cause of a violation.
- B. A supervisor is notified and a location out of view of the party is selected as a staging area.
- C. The supervisor responds and determines the available resources and the approach strategy.

### **2.457.20 Approach**

- A. An external perimeter must be set for officer safety and for keeping uninterested subjects outside of the Controlled Dispersal Setting.
- B. An internal perimeter is established as a work area for officers. This is where all party attendees are kept until they are processed and released.

### **2.457.25 Entry**

- A. Consent to enter the party area must be obtained. Consent need not be noted on a written form.
- B. Search warrants will not be applied for unless other circumstances necessitating a search warrant, removed from the underage drinking violations, have been established.
- C. Exigent circumstances can be used if you reasonably believe that they exist.

### **2.457.30 Sweep and Control**

- A. Officers will search room, apartment, or house with owner/resident to determine if other individuals are hiding or are in need of assistance.
- B. Party attendees should be organized into three groups:
  - 1. Individuals over 21 years of age.
  - 2. Individuals under 21 years of age who say they have not been drinking alcohol...
  - 3. Individuals under 21 years of age who have been drinking alcohol.

### **2.457.35 Controlled Dispersal Processing**

- A. Individuals over 21 years of age will be sent on their way unless they are involved, i.e:

- 1. Supplied alcohol;
- 2. Room resident or lessee; and/or
- 3. Disorderly.
- B. Individuals under 21 years of age who say they have not been drinking alcohol will be sent on their way if:
  - 1. A Preliminary Breath Test (PBT) has been administered and shows a .00 BAC.
  - 2. They are not a room resident or lessee.
  - 3. Not acting in a disorderly manner.
- C. Individuals under 21 years of age who have been drinking will be processed in the following manner:
  - 1. Photograph should be taken of suspect.
  - 2. A Preliminary Breath Test (PBT) will be administered.
  - 3. Suspect's name and PBT results will be documented.
  - 4. Citation should be written with PBT results also written on citation.
  - 5. If the suspect is in need of medical attention, an ambulance will be called.
  - 6. If the suspect is a juvenile, the parents will be notified.
  - 7. Photographs of suspects and evidence in the room will also be taken.
  - 8. Officers will be required to submit the media card from the digital camera to Logistics after the photographs are taken.
  - 9. Appropriate OSC referrals will be completed consistent with **2.432.30 Referrals Upon Arrest &/or Charging**.
  - 10. Out of state suspects without local addresses will be advised to leave the area.
- D. Once the party has been dispersed, officers will complete an incident report and OSC referrals for all suspects. Supervisors will ensure that a CIS is sent consistent with **2.442.10 Command Information Summaries** and that appropriate notifications are made consistent with **2.442.50 Notification List**.