

2.410 CRIME PREVENTION

2.410.05 Crime Prevention Unit

- A. The Crime Prevention Unit is organizationally coordinated and assigned consistent with **1.200 Organization**.
- B. Duties and responsibilities of the Crime Prevention Unit Commander include, but are not limited to:
 - 1. Managing, facilitating and coordinating crime prevention and community involvement activities throughout the agency; and
 - 2. Ensuring quarterly reports are prepared and submitted to the chief containing information that includes, but is not limited to:
 - a. Descriptions of current concerns voiced by the community;
 - b. Descriptions of potential problems that have a bearing on law enforcement activities within the community;
 - c. Recommendations to address previously identified concerns and problems; and
 - d. Statements of progress made toward addressing previously identified concerns and problems.
- C. All agency employees who become aware of crime prevention or police-community relations issues are responsible for forwarding same through the chain of command or via the Crime Prevention Officers email group as appropriate.

2.410.10 Priority Crime Prevention Programs

- A. Priority crime prevention programs will be developed by the Crime Prevention Unit and conducted in response to analysis and decisions made in agency's strategic management program, planning and research functions, and crime analysis functions.
- B. All crime prevention programs must:
 - 1. Target programs by crime types and geographic area on the basis of analysis of available data;
 - 2. Target programs to address community perceptions or misperceptions of crime; and
 - 3. Be evaluated for effectiveness at least once every three years.

2.410.15 Community Involvement Programs

- A. All agency employees are responsible for actively conducting and/or participating in the agency's crime prevention and community involvement efforts consistent with their job classifications and assignments.
- B. The Crime Prevention Unit Commander is responsible for ensuring community involvement programs are developed and conducted to:
 - 1. Encourage employees to become involved and to work cooperatively with community members, groups, and organizations;
 - 2. Encourage community members, groups, and organizations to call upon this agency for crime prevention and other outreach presentations; and
 - 3. Invite community members, groups, and organizations to become involved in agency activities and police their own community.
- C. The agency's community involvement functions may include, but are not limited to:
 - 1. Establishing liaison with existing community organizations or establishing community groups where they are needed;
 - 2. Developing community involvement policies for the agency;
 - 3. Publicizing agency objectives, community problems, and successes;
 - 4. Conveying relevant information received from community members and organizations;
 - 5. Improving agency practices bearing on police community interaction;
 - 6. Identifying training needs through interviews with citizen representatives, consultations with those involved in internal investigations, and conferences with supervisors; and

- 7. Developing problem oriented or community policing strategies, if any.

2.410.20 Community Survey

- A. The Crime Prevention Unit Commander is responsible for ensuring a survey of citizen attitudes and opinions is conducted and submitted to the chief at least every three years with respect to:
 - 1. Overall agency performance;
 - 2. Overall competence of agency employees;
 - 3. Officers' attitudes and behavior toward citizens;
 - 4. Community concerns over safety and security within the agency's primary jurisdiction; and
 - 5. Citizen's recommendations and suggestions for improvements.
- B. The information provided by the survey will be utilized by the agency in its strategic management program to prioritize the utilization of limited personnel, equipment, and resources in ways that will favorably affect future public welfare.