

2.402 ABANDONED VEHICLES

- A. Officers are responsible for observing, posting with violation notices, reporting, AND TOWING vehicles that are within the agency's primary jurisdiction and meet the legal definition of abandoned vehicles consistent with TR 25-201.
- B. For vehicles observed or reported as abandoned within the agency's primary jurisdiction, officers will:
 1. Have communications personnel initiate CCNs to record:
 - a. Vehicle locations;
 - b. Vehicle descriptions; and
 - c. Verifications that vehicles have not been reported stolen;
 2. Complete VAU abandoned vehicle violation notices (PGC Form #3889), recording on them violations of TR 25-201; and
 3. Enter required information in the RMS prior to ending their tours of duty.
- C. Officers will have abandoned vehicles impounded and towed to the agency's impound lot consistent with **2.458.27**, *et. seq.*
- D. The chief will designate an employee to serve in an ancillary capacity as the agency's abandoned vehicle liaison. That individual will have abandoned vehicle responsibilities that include, but are not limited to:
 1. Regularly checking the CAD AND RMS for new entries;
 2. Ensuring the VAU is regularly notified to tow and impound abandoned vehicles to the VAU facility;
 3. Ensuring the agency has an adequate supply of VAU abandoned vehicle violation notices; and
 4. Notifying the VAU when vehicles in the agency's impound lot become abandoned, having not been claimed \geq 30 days.
- E. Inquiries concerning vehicles that have been towed and impounded as abandoned vehicles will be referred to the VAU. The VAU telephone number is in RMS and CAD.