

1.414 ID NUMBERS

- A. A one-up, non-repeating identification numbering system is utilized for all full-time employees of the agency.
 - 1. ID numbers will be issued by personnel assigned to the Fiscal Services Unit.
 - 2. Employees who resign from the agency, but are subsequently re-employed may have their former ID number issued to them at the discretion of the chief.
- B. Employees are assigned ID numbers during new employee in-processing. ID numbers remain the same through-out employees' tenure with the agency.
- C. Badges issued to sworn personnel are not labeled with employees' ID numbers, but rather a rank or position descriptor of:
 - 1. Officer or Detective;
 - 2. Corporal;
 - 3. Sergeant;
 - 4. Lieutenant;
 - 4. Captain;
 - 5. Major;
 - 6. Colonel; or
 - 7. Chief.
- D. Sworn employees are permitted to purchase badges that bear their ID numbers as long as the badges are of identical or near-identical style, design, and size of issued badges. These badges may be carried with issued police credentials, or worn in lieu of issued badges consistent with **1.804.04 Agency Badge**.
- E. Sworn employees are permitted to purchase mini-badges from commercial suppliers. Personally purchased mini-badges may be carried and worn consistent with **1.804.06 Mini-Badge**.
- F. Employees will identify themselves and provide their ID numbers consistent with **1.930 Identification**.
- G. The Police Auxiliary utilizes and controls a separate, four digit ID system for Student Police Aides. Numbers may be repeatedly used.